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# NOTICE OF MEETING

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## **CABINET MEMBER FOR CULTURE, LEISURE AND SPORT - SPECIAL MEETING**

**THURSDAY, 26 MAY 2016 AT 9.00 AM**

**CONFERENCE ROOM B - SECOND FLOOR, CIVIC OFFICES**

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### **CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

Councillor Linda Symes (Conservative)

#### **Group Spokespersons**

Councillor Lee Hunt, Liberal Democrat

Councillor Stephen Morgan, Labour

Councillor Julie Swan, UK Independence Party

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

### **A G E N D A**

- 1 Apologies for absence**
- 2 Declarations of interest**
- 3 Exclusion of Press and Public**

(NB Please note that appendix 1 of this report is Exempt and if Members wish to refer to it, there is provision to do so following the exclusion of the press and public)

That in view of the contents of the following item on the agenda the Portfolio Holder is **RECOMMENDED** to adopt the following motion:

**“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item on the grounds that the appendix to the report contains information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972”.**

**Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) England Regulations 2012, regulation 5, the reason for exemption of the listed item is shown below.**

**(NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. Members are reminded of standing order restrictions on the disclosure of exempt information and are invited to return their exempt documentation to the Local Democracy Officer at the conclusion of the meeting for shredding.)**

**The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.**

<u>Item</u>	<u>Exemption Para No.*</u>
4. Decision over delivery of Parks grounds maintenance service (North, East and South contracts)	3

**\*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)**

**4 Decision over delivery of Parks grounds maintenance service (North, East and South contracts) (Pages 1 - 14)**

Purpose of report

- (1) To inform the Cabinet Member for Culture, Leisure and Sport of the soft market testing exercise that has been undertaken in the first quarter of 2016 to identify the optimum delivery model to satisfy council objectives and whether the model is best delivered on a contracted out or in-house basis.
- (2) This report further sets-out the in-house consideration on the basis of existing knowledge within the Property and Housing Management Team and the soft market testing process.

**RECOMMENDED: That the Cabinet Member for Culture, Leisure and Sport decides which of the following options will deliver grounds maintenance services to parks and open spaces in the north, east and south of Portsmouth:**

**A. An in-house team from 1 January 2017 delivered by Property and Housing Management Team**

**or**

**B. A full tender process is undertaken to determine the preferred external service provider (subject to extension of existing contract arrangements as detailed in 10.5)**

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